

**Colebrook School Board
Meeting Minutes**

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| Date | 05/16/17 |
| Time | 7:00 pm. |
| Location | Colebrook Elementary School Library |
| Chairperson | Brian LaPerle |

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

| School Board Members | | Principals | | SAU Members | |
|-----------------------------|-----------------|-------------------|----------------|--------------------|---------------|
| P | John Falconer | P | David Thatcher | P | Bruce Beasley |
| P | Craig Hamelin | P | Deb Greene | P | Cheryl Covill |
| P | Brian LaPerle | P | Lisa Whitaker | | |
| P | Michael Pearson | | | | |

Public in Attendance: Ashley Haselton, Jeannine Brady, Buddy Trask, Makaila Weir
Jeannine and Ashley presented to the school board the Reading Street program. The reading program is already being used in grades 1 & 2, there are 6 books in the series. The reading program is a good tool that can be used at home and offer different worksheets for level readers. The presentation was very educational and showed how the teachers are planning on implementing into the school system.

Buddy Trask spoke on the importance of hiring an Assistant Athletic Director and went over the Athletic Director responsibilities. B. Beasley strongly suggest to hire someone within the school system.

J. Falconer / L. Whitaker made a motion to create the Assistant Athletic Director (Vote: Unanimous)

Minutes

| Item | Subject | Action |
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| 1. | The meeting was called to order at 7:00 pm | |
| 2. | Agenda Adjustments: <ul style="list-style-type: none"> <u>J. Falconer / C. Hamelin</u> made a motion to move the Assistant Athletic Director position from New Business to Public. | Vote: Unanimous |
| 3. | Hearing of the Public: <ul style="list-style-type: none"> First Grade Presentation – Very Educational, Great presentation Accept and Expend National Forest Reserve Funds in the amount of \$4,394.46. <u>C. Hamelin / M. Pearson</u> made a motion to accept \$4,394.46 on the Expend National Forest Reserve Funds. | Vote: Unanimous |

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| | <p>Hearing of the Public: (cont.)</p> <ul style="list-style-type: none"> IHT Spirit System, iPads and Cases – Dan Gorham addressed under CES Administrator Report. | |
| 4. | <p>Reading of the Minutes: <u>J. Falconer / C. Hamelin</u> to approve the amended minutes of May 2, 2017.</p> | Vote: Unanimous |
| 5. | <p>Special Reports:</p> <ul style="list-style-type: none"> There was roughly 22 people who attended the workshop in Whitefield, there was 6 members from the SAU#7. A lot of good questions, what makes a good board member? All meetings need to be posted, even if just a committee meeting. | |
| 6. | <p>School Administrator(s) Reports: Dan Gorham and Mark Fiorentino <u>Colebrook Elementary:</u></p> <ul style="list-style-type: none"> D. Gorham presented the board with a grant written by Physical Education teacher Lynne Glass to submit for a Tillotson Grant for IHT Spirit System, iPads & Cases. <ul style="list-style-type: none"> Opportunity to bring technology Innovative learning tool into our gymnasium Make some positive changes to the physical education program Sprint System technology is to teach students how to manage their individual health and fitness by collecting data from each student Aligned with state standards that includes rubrics and the assessment management tool Able to direct emphasis on our student's health, have the ability to track and monitor their progress as well as easily transfer that to their guardians at the end of each class via email. Program will be fun, active, inclusive and academically oriented. <p><u>J. Falconer / D. Greene</u> made a motion to give Lynne Glass permission to apply for Tillotson North Country Foundation Grant</p> <ul style="list-style-type: none"> D. Gorham will plan an unannounced evacuation drill in the near future. <ul style="list-style-type: none"> Newsletter for 4 months, and made several calls to parents CES is having a reading incentive that will run April 24th – May 26th. <ul style="list-style-type: none"> If entire school reads for 125,000 minutes the CES will have a Beach Party Day, which includes sand castles, a BBQ, beach volleyball and burying Mr. Gorham in the sand 8th Grade graduation is scheduled for Monday, June 12th at | Vote: Unanimous |

6:00 p.m.

- CES is concluding the testing for the Smarter Balance for Grades 3-8.
 - Process was much easier than usual because they could have all students in grades 6-8 use their chrome books at the same time.
 - This saved the CES 3 additional weeks of testing.
- Newsletter from CES

Colebrook Academy:

- Summer Learning Program
 - This year's summer reading program, students will be able to choose between several options
 - **Option #1-** read a book from the Summer Reading inventory, located in Mr. Stebbin's, Mr. Reeves's or Ms. Gaeb's room. In addition to the reading, you must also write a brief summary (1-3 sentences) of the book you read.
 - **Option #2** – read two books from the same author from books in the school library or the adult section of the town library. Your choices must be approved before the end of final exams. You can read fiction or nonfiction, and graphic novels are permitted, subject to approval. Examples of authors are Stephen King, John Grisham, Nicholas Sparks, John Green, Jodi Picoult, J.K. Rowling, Suzanne Collins, Gary Paulsen, and David McCullough. In addition to the reading, you must also write a brief summary (1-3 sentences) of each book.
 - **Option #3** – read 5 (5) children's chapter books (The Ramona series, Junie B. Jones, Ralph S. Mouse, Charlotte's Web, etc.). In addition to reading the books, you must make a list of the titles you chose, followed by a brief summary (1-3 sentences) of each book.
 - **Option #4** – Read ten (10) magazine articles of at least one (1) page each. You can either choose articles from multiple issues of the same magazine, or articles on the same topic from multiple magazines in the same genre (style, photography, automotive, outdoors, etc.) At the beginning of the school year, you must turn in photocopies or printouts of the articles that you read. Advertisements will

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| | <p style="text-align: center;">not count towards the page requirement.</p> <ul style="list-style-type: none"> • Student must choose one of them and complete it before school starts in the fall <ul style="list-style-type: none"> ○ At the beginning of school, students will be given a list of prompts and asked to respond in writing to one of them as it relates to the reading they completed over the summer • Ryan Call letter for EPE classes moved to New Business <p><u>Student Council Report:</u></p> <ul style="list-style-type: none"> • Makaila Weir spoke on different events they have organized and how the annual food and coat drive was a good success. They have organized a Senior Bulletin Board which shows what Colleges they are attending. | |
| 7. | <p>Superintendent's Report: Bruce Beasley</p> <ul style="list-style-type: none"> • Parent meeting on Monday night at the Stewartstown Community School <ul style="list-style-type: none"> ○ Hosted by the principals, counselors, and superintendents from the three local high schools ○ An opportunity to share and discuss the courses options that students will have next year • B. Beasley met with the staff from Colebrook Academy to discuss the course offerings on Wednesday the 10th <ul style="list-style-type: none"> ○ Majority of the staff understood the need and will work to make this a positive experience for all students. • The first of the two Strategic Planning meetings has taken place <ul style="list-style-type: none"> ○ B. Beasley wants to thank those that were able to attend and provide input into the action strategies ○ The next meeting is on May 25th from 3:00 – 6:00 p.m. at CES • Commissioner Edelblut will be in Colebrook on May 31st <ul style="list-style-type: none"> ○ Commissioner Edelblut will be touring the schools of SAU #7 ○ If anyone would like to join in at any point, please let Cindy know as soon as possible • The final day of school is set for June 14th, with dismissal at 1:00 p.m. | |

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| <p>8.</p> | <p>Business Administrator's Report: Cheryl Covill</p> <ul style="list-style-type: none"> • Update on Dumont Street sidewalk <ul style="list-style-type: none"> ○ Awarded the sidewalk bid to Jim Wells and construction is expected to begin as soon as school closes • SAU #7 has accumulated a lot of furniture over the years, mainly due to declining enrollment <ul style="list-style-type: none"> ○ C. Covill will check with the policy to see how to run an invitation to bid on the accumulated furniture • The Music Festival Trip scheduled on May 5th, consisted of music completion in the morning and a trip to Six Flags in the afternoon <ul style="list-style-type: none"> ○ Six Flags announced on Thursday they will be closed on Friday, due to weather, however the music festival performance did not cancel ○ This is a 10 hour trip so the music teachers did not send the students ○ Tickets are not refundable to the amusement park, however they will extend the pass until the end of the season ○ The music teacher is looking to offer a trip on June 4th, for the music students to attend the Six Flags Amusement Park ○ Much discussion on this topic <p>J. Falconer / Lisa Whitaker made a motion to deny the field trip on June 4th, and have C. Covill attempt to get the money refundable, further discussion at a later date</p> <ul style="list-style-type: none"> • Retiree Gift – Stella will be receiving a Madison, Autumn finish, Roman dial, brass plaque clock for her 30 years of service as Colebrook secretary • C. Covill mentioned the scrub branches have been removed and will be doing some local landscaping <ul style="list-style-type: none"> ○ M. Fiorentino along with some students will be doing the landscaping work <p>J. Falconer / M. Pearson made a motion to allow the landscaping work to be done but not to exceed up to \$1,000.00</p> | <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> |
| <p>9.</p> | <p>NH School Board Association Business: John Falconer</p> <ul style="list-style-type: none"> • None | |
| <p>10.</p> | <p>Unfinished Business:</p> <ul style="list-style-type: none"> • Second Reading and Adoption <ul style="list-style-type: none"> ○ <u>GBAA Sexual Harassment – Employees / Staff</u> ○ <u>GBAA-R Sexual Harassment Report Form</u> | |

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| | <ul style="list-style-type: none"> ○ <u>GBCC Confidentiality</u> ○ <u>GBCD Background Investigation and Criminal Records Check</u> ○ <u>GBCD-R Employee Background Investigation – Technical Advisory</u> ○ <u>GBD Board – Employee Communications</u> ○ <u>GBE Employee Rights and Responsibilities</u> ○ <u>GBEA – Staff Ethics</u> <p><u>D. Greene / C. Hamelin</u> made a motion to adopt and approve all all the above policies</p> | Vote: Unanimous |
| 11. | <p>New Business:</p> <ul style="list-style-type: none"> ● Policies for First Reading <ul style="list-style-type: none"> ○ <u>GBEAA and IRB Confidential Student Information</u> ○ <u>GBEBB – Employee Student Relations</u> ● Policies for Review <ul style="list-style-type: none"> ○ GBEB – Staff Conduct ○ GBEBB Employee Gifts and Solicitations <p><u>L. Whitaker / D. Greene</u> made a motion for the board to review the new policy with discussion to follow at the next meeting</p> <ul style="list-style-type: none"> ● Nominations for hire <ul style="list-style-type: none"> ○ Secretarial Staff at CA – Melissa Hall <p><u>D. Greene / C. Hamelin</u> made a motion to accept the nomination for Secretarial staff from the superintendent</p> <ul style="list-style-type: none"> ○ Assisted Principal at CES – Ryan Eames ○ Assisted Principal at CA – Tom Allin ○ Administrative Assistant – Mary Jolles ○ Athletic Director – Buddy Trask <p><u>C. Hamelin / D. Greene</u> made a motion to accept the nomination for the Assisted Principal at CES and CA, Administrative Assistant, and Athletic Director from the superintendent</p> <ul style="list-style-type: none"> ● Ryan Call to the board for EPE classes <ul style="list-style-type: none"> ○ Letter was reviewed by the board ○ Little discussion <p><u>J. Falconer / D. Thatcher</u> made a motion to approve the grant from Ryan Call for EPE classes</p> | <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> |
| 12. | <p>Other Business:</p> <p><u>C. Hamelin / D. Thatcher</u> made a motion to adjourn the meeting at 9:08 p.m. and to enter into Non – Public Session in accordance with RSA 91-A:3, I (1)</p> | |

Respectfully Submitted
Dorothy Uran
Recording Clerk