

## Colebrook School Board Meeting Minutes

<b>Date</b>	September 6, 2016
<b>Time</b>	7:00 p.m.
<b>Location</b>	Colebrook Elementary School Library
<b>Chairperson</b>	Brian LaPerle

### Attendance

Attendance Legend: **P** – Present **E** – Excused Absence **A** – Absent

School Board Members				Principals		SAU Members	
P	John Falconer	P	David Thatcher	P	Mark Fiorentino	P	Bruce Beasley
P	Craig Hamelin	P	Robert Unangst, Jr.	P	Dan Gorham	P	Cheryl Covill
P	Brian LaPerle	P	Lisa Whitaker				
P	Michael Pearson						

**Public in Attendance:**

### Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 pm.	
2.	<b>Hearing of the Public:</b> None	
3.	<p><b>Reading of the Minutes:</b></p> <ul style="list-style-type: none"> <li>• <u>J. Falconer / D. Thatcher:</u> To approve the minutes of August 16, 2016 as presented</li> </ul>	Vote: Unanimous
4.	<p><b>School Administrator(s) Report:</b> Dan Gorham and Mark Fiorentino</p> <p><u>Colebrook Elementary School:</u></p> <ul style="list-style-type: none"> <li>• Written report attached</li> <li>• Opening day <ul style="list-style-type: none"> <li>○ Busy but went well.</li> <li>○ Discussed the PBIS Program at opening day assembly</li> <li>○ Reviewed new student registrations on opening day</li> <li>○ Distributed newsletter and handbooks</li> </ul> </li> </ul> <p><u>Colebrook Academy:</u></p> <ul style="list-style-type: none"> <li>• Written report attached</li> <li>• Opening day student enrollment was 128; an increase of 13 students from last year's opening day enrollment</li> <li>• Principals working together to align programs</li> <li>• PBIS program has been incorporated into the schools</li> <li>• Challenges – staffing needs and senior privileges</li> </ul>	
5.	<p><b>Superintendent's Report:</b> Bruce Beasley</p> <ul style="list-style-type: none"> <li>• Written report attached</li> <li>• Opening week went well; however, road construction on Colby Street is presenting challenges.</li> <li>• Opening Day Professional Development meeting was well received.</li> </ul>	

	<ul style="list-style-type: none"> <li>○ Attorney Eric Herlan from Drummond and Woodsum addressed legal issues in the education</li> <li>○ Ty Gagne from Primex shared the story of Kate Matrosova, an experienced hiker who died while hiking the Presidentials and the correlation to overall risk management.</li> <li>● Met with the Abbey Group to discuss expectations for the coming school year.</li> <li>● SAU #7 received additional funding for the Project Aware grant which will focus on raising the level of awareness of behavioral health issues.</li> </ul>	
6.	<p><b>Business Administrator's Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>● Written report attached</li> <li>● Facility Update: <ul style="list-style-type: none"> <li>○ Kitchen hood needs to be replaced</li> <li>○ Installation of the Colebrook Academy chimney liner will take place next week</li> <li>○ Discussed informational packet received from the Department of Environmental Services regarding potential lead in drinking water systems.</li> <li>○ Received positive feedback on bus route changes; 20+ students are riding the bus from north of Cooper Hill and South Main Street areas.</li> </ul> </li> </ul>	
7.	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>● Discussed the pros and cons of having Narcan available in schools <ul style="list-style-type: none"> <li>○ Suggested inviting Chief Cass to the next meeting to discuss further</li> <li>○ Contact other schools for policies and procedures</li> </ul> </li> <li>● Dan Gorham discussed morning access to the Colebrook Elementary School. A few parents are concerned regarding access to the building via the playground in the winter.</li> <li>● Dan Gorham discussed eliminating the morning crossing guard at the Elementary School. <ul style="list-style-type: none"> <li>○ Recommended having the crossing guard continue for the next couple of weeks.</li> <li>○ Suggested advertising for a volunteer crossing guard.</li> </ul> </li> </ul>	
8.	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>● Bruce Beasley reviewed data collected at the Community Education Workshops. Discussed next steps such as soliciting feedback from staff, developing a clear mission/vision and creating short and long term strategic plans. See attached outline.</li> <li>● Mark Fiorentino discussed changing the format of the community service program to include several small projects rather than one large project. <ul style="list-style-type: none"> <li>○ Consensus of the Board was to approve moving forward with the smaller community service projects.</li> </ul> </li> <li>● Mark Fiorentino presented policies JICJ and JICJ-R which pertain to unauthorized communication devices. <ul style="list-style-type: none"> <li>○ JICJ: Allow seniors with senior privileges to responsibly use their communication device during lunch</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ JICJ-R: Allow seniors to use electronic devices during lunch time in the cafeteria, upon approval of the principal or designee.</li> </ul> <p><u>L. Whitaker / D. Thatcher:</u> To waive the policy on Policy and Review for JICJ and JICJ-R.</p> <p><u>L. Whitaker / D. Thatcher:</u> To accept the revisions to JICJ and JICJ-R as recommended by Mark Fiorentino.</p> <ul style="list-style-type: none"> <li>• Discussed Special Education Procedural Safeguards policy.</li> </ul> <p><u>J. Falconer / C. Hamelin:</u> To approve changes to the Procedural Safeguards as recommended by the Special Services Coordinator.</p> <ul style="list-style-type: none"> <li>• Policies for a First Reading: <ul style="list-style-type: none"> <li>○ DH – Bonded Employees</li> <li>○ DI – Fiscal Accounting and Reporting</li> <li>○ DI-R – Fiscal Accounting and Reporting Regulations</li> </ul> </li> <li>• Reviewed a summary of staffing updates (see attached)</li> <li>• Bruce Beasley discussed two students transferring from Stewartstown to Colebrook. <ul style="list-style-type: none"> <li>○ The request was made by a parent who is moving to Colebrook within the next few months and would like his children to start in Colebrook.</li> </ul> </li> </ul> <p><u>R. Unangst / C. Hamelin:</u> To allow two students from Stewartstown to attend Colebrook Schools.</p> <ul style="list-style-type: none"> <li>• Bruce Beasley nominated Lisa Kenny as the Colebrook Liaison Officer for Homeless, Migrant or Runaway Children.</li> </ul> <p><u>R. Unangst / C. Hamelin:</u> To accept Lisa Kenny as the Colebrook Liaison Officer for Homeless, Migrant or Runaway Children.</p> <ul style="list-style-type: none"> <li>• Bruce Beasley discussed the format and roles for non-public sessions.</li> </ul>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
9.	<p><u>J. Falconer / L. Whitaker:</u> To go into non-public session on a personnel matter at 9:00 p.m. in accordance with RSA 91-A;3II(b) with possible action to follow and invite Cheryl Covill, Business Administrator to join.</p> <p>Roll Call Vote: D. Thatcher – yes; J. Falconer – yes; L. Whitaker – yes; R. Unangst – yes; C. Hamelin – yes; B. LaPerle – yes; M. Pearson –yes</p> <p><u>J. Falconer / D. Thatcher:</u> To return to public session at 9:08 p.m.</p> <p>Roll Call Vote: D. Thatcher – yes; J. Falconer – yes; L. Whitaker – yes; R. Unangst – yes; C. Hamelin – yes; B. LaPerle – yes; M. Pearson –yes</p>	<p>Vote: Results listed under motion</p> <p>Vote: Results listed under motion</p>

10.	<ul style="list-style-type: none"><li>• Next meeting: September 20, 2016</li><li>• SAU #7 Fall Meeting: November 9, 2016 in Stewartstown</li></ul> <p><u>L. Whitaker / R. Unangst</u>: To adjourn at 9:10 p.m.</p>	Vote: Unanimous
<p>Respectfully Submitted</p> <p>Cheryl Covill, Business Administrator</p>		