

**Colebrook School Board
Meeting Minutes**

Date	09/05/17
Time	7:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

School Board Members		Principals		SAU Members	
P	John Falconer	P	David Thatcher	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene	P	Cheryl Covill
P	Brian LaPerle	P	Lisa Whitaker		
P	Michael Pearson				

Public in Attendance:

Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 pm	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • Re-schedule Building Committee Meeting under New Business • Added Preschool K program opening at Colebrook Elementary School • 4th graders reciting the Pledge of Allegiances • School Mural and Rock Path – Michele Johnsen – moved from New Business to after Jenn Noyes presentation 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • None 	
4.	Reading of the Minutes: <u>J. Falconer / C. Hamelin</u> made a motion to approve the minutes of August 15, 2017	Vote: Unanimous
5.	Policy Review: <ul style="list-style-type: none"> • First Reading <ul style="list-style-type: none"> ○ EBBC / JLCE – Emergency Care and First Aid ○ GCCBC – Family and Medical Leave Act 	

	<ul style="list-style-type: none"> ○ GCF – Professional Staff Hiring ○ GCG – Part-Time and Substitute Professional Staff Employment ○ GCH – Professional Staff Orientation ○ JICDD – Student Discipline / Out-of-School Actions ○ JICH – Drug and Alcohol Use by Students ○ JICK – Pupil Safety and Violence Prevention – Bullying ○ JLCD – Administering Medication to Students ○ JLCK – Special Physical Health Needs of Students ○ JLIE – Student Automobile Use ● Will be discussed at next School Board Meeting on Sept. 19th 	
6.	<p>Special Reports:</p> <ul style="list-style-type: none"> ● Project Aware Update by Jenn Noyes <ul style="list-style-type: none"> ○ Jenn showed the Board a Wellness Presentation with the SAU Mission and our Work statement (to prepare every SAU #7 student for success in whatever path they choose). ○ Key points included – problem solving, managing emotions, working as a team, understanding directions and rules, advocating for one’s self ○ Doing this by – building capacity by having policies, training, curriculums and community connections ○ Success with PBIS from last year – caught being good incentives at CES, whole group incentives, tardy incentive at CA, students and parents on teams and afterschool program ○ Overall the presentation was very interesting ● School Mural and Rock Path – Michele Johnsen <ul style="list-style-type: none"> ○ Showed the Board a few color options of different paintings ○ Talked about other places that have already been painted <p><u>D. Greene / C. Hamelin</u> made a motion to allow the rock / painting with the final stretch to be approved by superintendent or by the principal</p>	Vote: Unanimous
7.	<p>School Administrator(s) Reports: Dan Gorham, Mark Fiorentino Colebrook Elementary School:</p> <ul style="list-style-type: none"> ● D. Gorham spoke on how the first day of school went extremely well ● The teachers did a great job of making the students feel welcome and excited about school ● All of the CES initiatives have added to the schools positive student experience 	

- The Responsive Classroom initiative is off to a great start
- The teachers are on board with the process and the language but will take time to get used to it
- At the next school board meeting on the 19th, D. Gorham would like two staff members to present information on the playground initiative (called play works)
- Newsletter was passed out for the CES

Colebrook Academy:

- M. Fiorentino is happy to announce that every student at CA will now have a Chromebook.
- Mr. Brooks recycles old Chromebooks from the laptop cart so each student will be assigned a Chromebook through grade 12
- Seniors this year are being assigned 5 year old Chromebooks from laptop cart in the building
- Freshmen Orientation was held on August 29th in conjunction with the first day of school
- 26 new freshmen and 11 Canaan students attend the scheduled activities
- M. Fiorentino will be providing an expense report once he receives the cost from the Abbey Group.
- M. Fiorentino has heard very positive feedback on the collaboration
- Homecoming is the week of Sept. 25 – Sept. 30th
- M. Fiorentino mentioned for future building needs the attic at the CA need insulation
- M. Fiorentino will be checking pricing for the railing and will report on Sept. 19th meeting

Student Council:

- None

8. **Superintendent's Report:** Bruce Beasley

- The candidate for the Band position B. Beasley had contacted took a job at another location
- The first day of school with staff was Monday, Aug. 28th with students beginning Tuesday morning
- The staff day was well received and B. Beasley would like to thank CA student Selina Richards for presenting her thoughts on the importance of a teacher
- B. Beasley would also thank the custodial staff as they have done a terrific job of preparing the school for opening day
- B. Beasley met with the Administrative Team on Monday, Aug. 14th
 - Most of the agenda was talking about the opening of school
 - New teacher orientation
 - The mission of SAU #7
 - The strategic planning work

	<ul style="list-style-type: none"> • SAU #7 administrators held a new teacher orientation for all teachers in SAU #7 on Aug. 22nd <ul style="list-style-type: none"> ○ It was beneficial to bring the teachers together with administrators ○ Time was well spent as they went through a number of policies, forms, and systems that all teachers must be trained in prior to starting in their classrooms • The sport teams started their season • A number of Colebrook staff recently attended trainings on Mindfulness and Trauma <ul style="list-style-type: none"> ○ The workshops took place at the Tillotson Center with staff from all schools participating ○ This is another opportunity for staff funded by the Project Aware grant. • Still struggling with filling Staff positions, if anyone knows of anyone looking for work that would be great with kids, let the superintendent know 	
9.	<p>Business Administrator’s Report: Cheryl Covill</p> <ul style="list-style-type: none"> • C. Covill read a letter from Joyce Steward on Fundraising for class of 2018 Chem-free party <ul style="list-style-type: none"> ○ There is a Chem-free committee and the Colebrook School Board will just be acting as a fiscal agent ○ J. Falconer mentioned as long as they are aware the school board is just acting as a fiscal agent <p><u>M. Pearson / D. Greene</u> made a motion to accept the fundraising letter for the Chem-free party for 2018 as fiscal agent</p> <ul style="list-style-type: none"> • Roughly \$72,000 more is needed than what was budgeted for • C. Covill will have the tax rate for the meeting on Sept. 19th • Pupil enrollment worksheet was passed out • Need to replace the booster on the dishwasher at the CA 	Vote: Unanimous
10.	<p>NH School Board Association Business:</p> <ul style="list-style-type: none"> • None 	
11.	<p>Unfinished Business:</p> <p>Policy Review: Second Reading</p> <ul style="list-style-type: none"> • None • New date for Building Committee is set for Sept. 26 at 6:30 at the CES library 	
12.	<p>New Business:</p> <ul style="list-style-type: none"> • Band – the board tried to fill this position, good for one year <u>J. Falconer / D. Greene</u> made a motion to declare local teaching shortage for band • Biology – all the candidates had no biology degree 	Vote: Unanimous

	<p><u>J. Falconer / D. Greene</u> made a motion to declare local teaching shortage for biology</p> <ul style="list-style-type: none"> • Pre School request from Columbia resident <ul style="list-style-type: none"> ○ Have 1 additional Pre K student to attend the vacant set for a Columbia resident ○ Columbia to fund it <p><u>C. Hamelin / L. Whitaker</u> to fill the vacant set for Pre K to go to Columbia resident followed by the proper procedures</p> <ul style="list-style-type: none"> • Hiring candidates in the future, have the superintendent hire the candidate and to notify the board of the hiring position • Superintendent to hire Matt Hassen for 2 years as Student Assistant Tech <p><u>J. Falconer / D. Thatcher</u> made a motion to hire Matt Hyson for the 2 years as Student Assistant Tech position and to create the position</p> <ul style="list-style-type: none"> • Change Ms. Hastings name to Mrs. Hyson 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
13.	<p>Other Business:</p> <p><u>C. Hamelin / L. Whitaker</u> made a motion to adjourn the meeting at 8:45 p.m.</p>	<p>Vote: Unanimous</p>

Respectfully Submitted
Dorothy Uran
CSB Clerk