

**Colebrook School Board  
Meeting Minutes**

<b>Date</b>	08/15/17
<b>Time</b>	7:00 pm.
<b>Location</b>	Colebrook Elementary School Library
<b>Chairperson</b>	Brian LaPerle

**Attendance**

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

<b>School Board Members</b>		<b>Principals</b>		<b>SAU Members</b>	
P	John Falconer	P	David Thatcher	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene	P	Cheryl Covill
P	Brian LaPerle	P	Lisa Whitaker		
P	Michael Pearson (7:05)				

**Public in Attendance:**

**Minutes**

<b>Item</b>	<b>Subject</b>	<b>Action</b>
1.	The meeting was called to order at 7:00 pm	
2.	<b>Agenda Adjustments:</b> • None	
3.	<b>Hearing of the Public:</b> • None	
4.	<b>Reading of the Minutes:</b> <u>J. Falconer / D. Thatcher</u> made a motion to approve the minutes of August 1, 2017	Vote: Unanimous
5.	<b>Policy Review: First Reading</b> • The first reading of Policy review will be discussed at the September 5 <sup>th</sup> meeting	
6.	<b>Special Reports:</b> • None	
7.	<b>School Administrator(s) Reports:</b> Dan Gorham, Mark Fiorentino	

Colebrook Elementary:

- D. Gorham and staff members attended 4 days of training
- D. Gorham and staff are working on a criteria for playground conduct during recess

Colebrook Academy:

- This year will mark 125<sup>th</sup> commencement ceremony
  - Graduation has to be phenomenal and will have to do some really special things
  - Still working on determining what special things to have
  - Gary Hicks-NH Supreme Court Judge, whom is an alumnus from the academy coming to speak to the graduates
- Teaching staff has taken the time out of their summer to come in and get ready for the arrival of students
- New schedule has decreased the numbers in some of our in-house classes

**Student Council:**

- None

8. **Superintendent's Report:** Bruce Beasley

- An article in News & Sentinel on students taking classes at neighboring high schools under new collaborative
- Colebrook administration and guidance met on August 7<sup>th</sup> with other administrators and school counselors from the area
- They tweaked the offerings, discussed protocols and procedures that must be in place prior to the start of the school year
- They have settled on a schedule and plan that will go into effect the first day of school
- B. Beasley will be meeting with the Administrative Team on Monday the 14<sup>th</sup>.
  - The agenda includes updates on summer work
  - The NH Public Policy Report
  - The opening day agenda
- B. Beasley focus is administrators will be on student learning and how they as principals can have an impact
- The sports teams begin their pre-season drills on the 14<sup>th</sup>
  - There are a number of fine athletes returning to the Colebrook program
  - expect there will be some successful teams this fall
  - Athletic Director Trask has done a nice job of filling vacant coaching positions at all levels
- A number of Colebrook staff recently attended a PBIS conference at SERESC in Bedford, NH
  - The conference brings schools and students from across the state together to learn from each

	<p>other as they tackle challenging behaviors in their respective schools</p> <ul style="list-style-type: none"> <li>○ This effort is funded by the Project Aware Grant</li> </ul> <ul style="list-style-type: none"> <li>● Continue to monitor the roadwork taking place on Main Street <ul style="list-style-type: none"> <li>○ It remains to be seen how much of an impact this work will have on the opening of school</li> <li>○ Safe Routes to School work along Parsons Street will be finished in plenty of time for opening day</li> </ul> </li> <li>● First day of school for teachers is August 28<sup>th</sup> and for students August 29<sup>th</sup></li> <li>● B. Beasley will be awarding staff members for the number of years of service on opening day.</li> <li>● September 1<sup>st</sup> will be counted as an “Floating Holiday”</li> </ul>	
9.	<p><b>Business Administrator’s Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>● C. Covill mentioned that a few projects will be on hold until the budget comes out, she hopes to have more info at the next meeting</li> <li>● One year contract for the electricity supply quote at .07569</li> <li>● C. Covill has been busy working on the NH retirement for auditing purposes</li> <li>● Title 1 Grant has been issued</li> <li>● The new food director for the Abbey Group is Debbie Boivin</li> </ul>	
10.	<p><b>NH School Board Association Business:</b></p> <ul style="list-style-type: none"> <li>● Website is up and everyone can check for webinars, a few classes are still in Concord</li> </ul>	
11.	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>● Policy Review: Second Reading <ul style="list-style-type: none"> <li>○ GCB – Professional Staff Contracts</li> <li>○ GCA – Professional Staff Positions</li> <li>○ GBEF – Employee Internet Use</li> <li>○ GBEF-R – Employee Technology Acceptable Use and Code of Conduct</li> <li>○ GBEF – Request Form</li> <li>○ GBG – Employee Protection</li> <li>○ GBGA – Staff Health</li> <li>○ GBGAA – HIV / AIDS</li> <li>○ GBGAA –R – Prevention and Control of Communicable Diseases</li> <li>○ GBGBA – Use of Automated External Defibrillator</li> <li>○ GBGBA –R – Automated Defibrillator Event Summary</li> <li>○ GBGD – Workers Compensation – Temporary</li> </ul> </li> </ul>	

	<p style="text-align: center;">Alternative Work Program</p> <ul style="list-style-type: none"> <li>○ GBJ – Personnel Records</li> <li>○ GBJA – Health Information Portability and Accountability Act (HIPPA)</li> <li>○ GBJA –R- HIPPA Notice of Privacy Practices</li> <li>○ GBK – Staff Concerns, Complaints</li> </ul> <p><u>J. Falconer / C. Hamelin</u> made a motion to accept the above policies</p>	<p style="text-align: right;">Vote: Unanimous</p>
<p>12.</p>	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>● Teacher nominations <ul style="list-style-type: none"> <li>○ General music / Chorus – B. Beasley would like to nominate Sharon Pearson for 1 year for this position</li> </ul> <p><u>J. Falconer / L. Whitaker</u> made an motion to accept the Superintendent nomination of Sharon Pearson for the General Music / Chorus teacher</p> <ul style="list-style-type: none"> <li>○ Para Professional for Pre K Morgan Walkins</li> </ul> </li> <li>● Staffing updates <ul style="list-style-type: none"> <li>○ B. Beasley has been in contact with an interesting party for the band teacher position, will have more info at next meeting</li> <li>○ Still have openings for Para Professionals</li> <li>○ Waiting on a lot of fingerprints</li> <li>○ Resignation of Nicholas Follett</li> <li>○ The Board agrees there is a local shortage of band and biology teachers</li> </ul> <p><u>D. Greene / D. Thatcher</u> made an motion to accept the resignation of Nicholas Follett</p> <p><u>J. Falconer / L. Whitaker</u> made an motion to fill the band teacher position and to authorize the superintendent to fill any positions for the upcoming year</p> </li> <li>● Projects <ul style="list-style-type: none"> <li>○ SRTS sidewalk – completed</li> <li>○ Main Street – Monitoring</li> <li>○ Patch the steps – talk to Carl</li> <li>○ Underground tank – to be removed on Aug. 16</li> <li>○ Railing for CA – leave open and will discuss at a later date</li> <li>○ Washing School windows – Nate Nugent</li> <li>○ To invite the Colebrook Selectmen to a School Board meeting to discuss Steve Norton presentation</li> </ul> </li> <li>● Final Plan <ul style="list-style-type: none"> <li>○ 5 students from Canaan to Colebrook</li> <li>○ 2 students from Pittsburg to Canaan 0 to Colebrook</li> </ul> </li> </ul>	<p style="text-align: right;">Vote: Unanimous (M. Pearson abstained his vote)</p> <p style="text-align: right;">Vote: Unanimous</p> <p style="text-align: right;">Vote: Unanimous</p>

	<ul style="list-style-type: none"> <li>○ 10 students from Canaan to Colebrook 5 to Pittsburg</li> <li>○ M. Fiorentino suggested having the media at the different schools to see the students from different communities</li> </ul>	
13.	<p><b>Other Business:</b></p> <ul style="list-style-type: none"> <li>• J. Falconer found the original layout of adding on to the CES building when the CA moves the students to the building. Asked everyone to take a look at them.</li> <li>• Many ideas on the matter of moving the students from CA to the CES building</li> <li>• A lot of discussion good pros and cons</li> <li>• Check with the different boards to listen to their input and see if they would be on board</li> <li>• Found out from different boards what are some ideas and goals they would like to see accomplished</li> <li>• C. Covill is checking with Lincoln / Woodstock on their population and maybe compare with Colebrook</li> <li>• Building Committee meeting on August 24<sup>th</sup> at 6:30 <ul style="list-style-type: none"> <li>○ Tom Allin would like to join the building committee</li> </ul> </li> </ul> <p><u>J. Falconer / D. Greene</u> made a motion to adjourn the meeting at 9:29 p.m.</p>	Vote: Unanimous

Respectfully Submitted  
Dorothy Uran  
Recording Clerk