

**Colebrook School Board
Meeting Minutes**

Date	08/15/17
Time	7:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

School Board Members		Principals		SAU Members	
P	John Falconer	P	David Thatcher	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene	P	Cheryl Covill
P	Brian LaPerle	P	Lisa Whitaker		
P	Michael Pearson (7:05)				

Public in Attendance:

Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 pm	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • None 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • None 	
4.	Reading of the Minutes: <u>J. Falconer / D. Thatcher</u> made a motion to approve the minutes of August 1, 2017	Vote: Unanimous
5.	Policy Review: First Reading <ul style="list-style-type: none"> • The first reading of Policy review will be discussed at the September 5th meeting 	
6.	Special Reports: <ul style="list-style-type: none"> • None 	
7.	School Administrator(s) Reports: Dan Gorham, Mark Fiorentino	

Colebrook Elementary:

- D. Gorham and staff members attended 4 days of training
- D. Gorham and staff are working on a criteria for playground conduct during recess

Colebrook Academy:

- This year will mark 125th commencement ceremony
 - Graduation has to be phenomenal and will have to do some really special things
 - Still working on determining what special things to have
 - Gary Hicks-NH Supreme Court Judge, whom is an alumnus from the academy coming to speak to the graduates
- Teaching staff has taken the time out of their summer to come in and get ready for the arrival of students
- New schedule has decreased the numbers in some of our in-house classes

Student Council:

- None

8. **Superintendent's Report:** Bruce Beasley

- An article in News & Sentinel on students taking classes at neighboring high schools under new collaborative
- Colebrook administration and guidance met on August 7th with other administrators and school counselors from the area
- They tweaked the offerings, discussed protocols and procedures that must be in place prior to the start of the school year
- They have settled on a schedule and plan that will go into effect the first day of school
- B. Beasley will be meeting with the Administrative Team on Monday the 14th.
 - The agenda includes updates on summer work
 - The NH Public Policy Report
 - The opening day agenda
- B. Beasley focus is administrators will be on student learning and how they as principals can have an impact
- The sports teams begin their pre-season drills on the 14th
 - There are a number of fine athletes returning to the Colebrook program
 - expect there will be some successful teams this fall
 - Athletic Director Trask has done a nice job of filling vacant coaching positions at all levels
- A number of Colebrook staff recently attended a PBIS conference at SERESC in Bedford, NH
 - The conference brings schools and students from across the state together to learn from each

	<p>other as they tackle challenging behaviors in their respective schools</p> <ul style="list-style-type: none"> ○ This effort is funded by the Project Aware Grant <ul style="list-style-type: none"> ● Continue to monitor the roadwork taking place on Main Street <ul style="list-style-type: none"> ○ It remains to be seen how much of an impact this work will have on the opening of school ○ Safe Routes to School work along Parsons Street will be finished in plenty of time for opening day ● First day of school for teachers is August 28th and for students August 29th ● B. Beasley will be awarding staff members for the number of years of service on opening day. ● September 1st will be counted as an “Floating Holiday” 	
9.	<p>Business Administrator’s Report: Cheryl Covill</p> <ul style="list-style-type: none"> ● C. Covill mentioned that a few projects will be on hold until the budget comes out, she hopes to have more info at the next meeting ● One year contract for the electricity supply quote at .07569 ● C. Covill has been busy working on the NH retirement for auditing purposes ● Title 1 Grant has been issued ● The new food director for the Abbey Group is Debbie Boivin 	
10.	<p>NH School Board Association Business:</p> <ul style="list-style-type: none"> ● Website is up and everyone can check for webinars, a few classes are still in Concord 	
11.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> ● Policy Review: Second Reading <ul style="list-style-type: none"> ○ GCB – Professional Staff Contracts ○ GCA – Professional Staff Positions ○ GBEF – Employee Internet Use ○ GBEF-R – Employee Technology Acceptable Use and Code of Conduct ○ GBEF – Request Form ○ GBG – Employee Protection ○ GBGA – Staff Health ○ GBGAA – HIV / AIDS ○ GBGAA –R – Prevention and Control of Communicable Diseases ○ GBGBA – Use of Automated External Defibrillator ○ GBGBA –R – Automated Defibrillator Event Summary ○ GBGD – Workers Compensation – Temporary 	

	<p>Alternative Work Program</p> <ul style="list-style-type: none"> ○ GBJ – Personnel Records ○ GBJA – Health Information Portability and Accountability Act (HIPPA) ○ GBJA –R- HIPPA Notice of Privacy Practices ○ GBK – Staff Concerns, Complaints <p><u>J. Falconer / C. Hamelin</u> made a motion to accept the above policies</p>	<p>Vote: Unanimous</p>
<p>12.</p>	<p>New Business:</p> <ul style="list-style-type: none"> • Teacher nominations <ul style="list-style-type: none"> ○ General music / Chorus – B. Beasley would like to nominate Sharon Pearson for 1 year for this position <p><u>J. Falconer / L. Whitaker</u> made an motion to accept the Superintendent nomination of Sharon Pearson for the General Music / Chorus teacher</p> <ul style="list-style-type: none"> ○ Para Professional for Pre K Morgan Walkins • Staffing updates <ul style="list-style-type: none"> ○ B. Beasley has been in contact with an interesting party for the band teacher position, will have more info at next meeting ○ Still have openings for Para Professionals ○ Waiting on a lot of fingerprints ○ Resignation of Nicholas Follett ○ The Board agrees there is a local shortage of band and biology teachers <p><u>D. Greene / D. Thatcher</u> made an motion to accept the resignation of Nicholas Follett</p> <p><u>J. Falconer / L. Whitaker</u> made an motion to fill the band teacher position and to authorize the superintendent to fill any positions for the upcoming year</p> • Projects <ul style="list-style-type: none"> ○ SRTS sidewalk – completed ○ Main Street – Monitoring ○ Patch the steps – talk to Carl ○ Underground tank – to be removed on Aug. 16 ○ Railing for CA – leave open and will discuss at a later date ○ Washing School windows – Nate Nugent ○ To invite the Colebrook Selectmen to a School Board meeting to discuss Steve Norton presentation • Final Plan <ul style="list-style-type: none"> ○ 5 students from Canaan to Colebrook ○ 2 students from Pittsburg to Canaan 0 to Colebrook 	<p>Vote: Unanimous (M. Pearson abstained his vote)</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>

	<ul style="list-style-type: none"> ○ 10 students from Canaan to Colebrook 5 to Pittsburg ○ M. Fiorentino suggested having the media at the different schools to see the students from different communities 	
13.	<p>Other Business:</p> <ul style="list-style-type: none"> • J. Falconer found the original layout of adding on to the CES building when the CA moves the students to the building. Asked everyone to take a look at them. • Many ideas on the matter of moving the students from CA to the CES building • A lot of discussion good pros and cons • Check with the different boards to listen to their input and see if they would be on board • Found out from different boards what are some ideas and goals they would like to see accomplished • C. Covill is checking with Lincoln / Woodstock on their population and maybe compare with Colebrook • Building Committee meeting on August 24th at 6:30 <ul style="list-style-type: none"> ○ Tom Allin would like to join the building committee <p><u>J. Falconer / D. Greene</u> made a motion to adjourn the meeting at 9:29 p.m.</p>	Vote: Unanimous

Respectfully Submitted
Dorothy Uran
Recording Clerk