

**Colebrook School Board
Meeting Minutes**

Date	08/01/17
Time	7:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

School Board Members		Principals		SAU Members	
P	John Falconer	P	David Thatcher	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene	P	Cheryl Covill
P	Brian LaPerle	E	Lisa Whitaker		
E	Michael Pearson (7:08)				

Public in Attendance: Mandie Hibbard

Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 pm	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • None 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • Mandie Hibbard – spoke strongly to the board about not hiring anyone to fill the Special E. teacher position. She feels strongly Valerie Keyser can handle the case load with the help of additional Para-Professionals in the class room • To accept and expend funds received from the Louise Tillotson Fellowship fund in the amount of \$2,500. <u>J. Falconer / D. Greene</u> made a motion to accept and expend the funds from the Louise Tillotson Fellowship fund	Vote: Unanimous
4.	Reading of the Minutes: <u>J. Falconer / C. Hamelin</u> made a motion to approve the minutes of July 11, 2017	Vote: Unanimous
5.	Policies for Review & Adoption (Student Handbooks) <ul style="list-style-type: none"> • ACE – procedural Safeguards: Non-discrimination of 	

	<p>Handicap / Disability& (model policy)</p> <ul style="list-style-type: none"> • ECAF – Audio & Video Surveillance on School Buses & (model policy) • EEAA – Surveillance and Record on School Property & (model policy) • EEA – Student Transportation Services & (model policy) • EHB – Data / Records Retention & (model policy) <p><u>C. Hamelin / J. Falconer</u> made a motion to waive policy on policy and adopt on 1st reading for student handbook</p> <p><u>C. Hamelin / D. Greene</u> made a motion to approve and adopt the above policies for the student handbook</p> <p>Policies for a First Reading: (* indicates found in packet of 7/11/17)</p> <ul style="list-style-type: none"> • GCB – Professional Staff Contracts • GCA – Professional Staff Positions • GBEF – Employee Internet Use* • GBEF – R - Employee Technology Acceptable Use Policy and Code of Conduct* • GBEF – Request for Use of Technology Equipment form* • GBG – Employee Protection* • GBGA – Staff Health* • GBGAA – HIV / AIDS* • GBGAA – R - Prevention and Control of Communicable Diseases* • GBGBA – Use of Automated External Defibrillator* • GBGBA – R – Automated Defibrillator Event Summary* • GBGD – Workers Compensation – Temporary Alternative Work Program* • GBJ – Personnel Records* • GBJA – Health Information Portability and Accountability Act (HIPAA)* • GBJA – R – HIPAA Notice of Privacy Practices* • GBK – Staff Concerns, Complaints <p>The 1st reading for review and will be brought back to the school board meeting.</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
<p>6.</p>	<p>Special Reports:</p> <ul style="list-style-type: none"> • None 	
<p>7.</p>	<p>School Administrator(s) Reports: Dan Gorham, Mark Fiorentino</p> <p>Colebrook Elementary:</p> <ul style="list-style-type: none"> • D. Gorham mentioned the side walk on Dumont Street is mostly done • D. Gorham and staff members will be attending 4 days of training • D. Gorham and staff are working on guidelines for playground during recess <p>Colebrook Academy:</p>	

- Competency Based Education Conference
 - 3 teachers from Elementary School were Jeannine Brady, Kristen Call, & Kyle Haley
 - 3 teachers from High School were Tom Allin, Kevin McClung, Ryan (Chuck) Patterson
 - They will develop a strategic plan for implementation and share out with the rest of the staff in the district
- Staffing
 - Mike Eddy has resigned to take a position in Vermont
 - The plan is not to rehire a Special Ed. Teacher and to reassign the case load to Valerie Keyser
 - Everyone will support this endeavor with additional Para-professionals in the classroom
- The Academy is coming along, and a big thank you to the custodial staff and maintenance for their professionalism.
 - They have really stepped up to the plate as everyone works through being shorthanded
- M. Fiorentino is working within the current policy regarding the acceptance of homeschool students and what grade to place them in.
 - The reason for this is because there are students who want to enroll at the Academy and their parents feel as though they are seniors
 - Realistically this may not be the case
 - M. Fiorentino feels as though we as a district should ask for a portfolio as part of the acceptance process, and he is working on having these students take certain assessments as an indicator

Student Council:

- None

8. **Superintendent's Report:** Bruce Beasley

- B. Beasley wants to thank the Colebrook contingent for their work at the recent SAU 7 board meeting
 - The conversation was good
 - The presentation was spot-on
 - The final mission statement was on the mark
 - Hopes to make the mission statement the center point of all work done in SAU 7
- Colebrook administration and guidance will meet with other administrators and school counselors from the area on August 7th
 - We will continue to tweak our offerings, discuss protocols and procedures that must be in place prior to the start of the school year.

	<ul style="list-style-type: none"> ○ B. Beasley found it interesting that Steve Norton mentioned the need to coordinate opportunities like this more often ● The GEARUP NH Conference in San Francisco was pretty eye opening <ul style="list-style-type: none"> ○ B. Beasley thinks we have added some staff members that will be very supportive of this type of work ○ B. Beasley feels we have the pieces in place to begin the development of a very strong STEM program ● Staff has spent time this summer working on UbD units, PBIS, Responsive Classroom, as well as working with competencies <ul style="list-style-type: none"> ○ This type of work is led by district administrators ○ B. Beasley will be checking in with them to get updates on how the work is going ○ B. Beasley will be meeting with the Administrative Team on August 14th ● First day of school for teachers is set for August 28th <ul style="list-style-type: none"> ○ B. Beasley encourage the school board members to stop by during the morning to meet the staff and to welcome them back for another school year ● Students will begin on August 29th ● Staffing Updates: <ul style="list-style-type: none"> ○ Nicholas Follett for Band Teacher <p><u>C. Hamelin / D. Thatcher</u> made a motion to approve superintendent hiring of Nicholas Follett for Band Teacher</p> <ul style="list-style-type: none"> ○ Jacob Topliffe for School Counselor <p><u>M. Pearson / C. Hamelin</u> made a motion to approve superintendent hiring of Jacob Topliffe for the School Counselor</p> <ul style="list-style-type: none"> ● Re-Posting for general music / chorus and Para-Professional 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
9.	<p>Business Administrator’s Report: Cheryl Covill</p> <ul style="list-style-type: none"> ● None 	
10.	<p>NH School Board Association Business:</p> <ul style="list-style-type: none"> ● Website – Online, video, classes coming soon 	
11.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> ● Policy Review: Second Reading - None 	
12.	<p>New Business:</p> <ul style="list-style-type: none"> ● SAU Policy Committee Representative 	

	<ul style="list-style-type: none"> ○ Committee Representative will be B. LaPerle, J. Falconer, and D. Greene will help with consolidating all the books. <p><u>J. Falconer / B. LaPerle</u> asked the board to approve the Committee Representative and to support consolidation of books</p> <ul style="list-style-type: none"> ● SAU Policy book – Done ● Steve Norton presentation – discussion <ul style="list-style-type: none"> ○ A lot of discussion on the presentation ○ Pros and Cons were addressed ○ Work together with all the board members to create an solution ○ Ask everyone what they have to offer ○ Have each individual town come up with what they want to see happen ● Building Committee date will be August 24th @ 6:30 p.m. ● SPED Staffing – under Public Hearing 	Vote: Unanimous
13.	<p>Other Business:</p> <ul style="list-style-type: none"> ● B. Beasley brought up the underground tank at the Colebrook Academy is being removed and there could be issue with the drop off from the top of the cold storage. Would like to place a railing or fence for safety will check out different pricing and will bring back to the board at next meeting <p><u>D. Greene / C. Hamelin</u> made a motion to adjourn the meeting at 9:01 p.m.</p>	Vote: Unanimous

Respectfully Submitted
Dorothy Uran
Recording Clerk