

**Colebrook School Board
Meeting Minutes**

Date	07/11/17
Time	7:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

School Board Members		Principals		SAU Members	
P	John Falconer	P	David Thatcher	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene	P	Cheryl Covill
P	Brian LaPerle	P	Lisa Whitaker		
E	Michael Pearson				

Public in Attendance:

Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 pm	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • None 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • None 	
4.	Reading of the Minutes: <u>J. Falconer / D. Thatcher</u> to approve the minutes of June 20, 2017, with corrections.	Vote: Unanimous
5.	Policy Review: First Reading <ul style="list-style-type: none"> • GBEF – Employee Internet Use <ul style="list-style-type: none"> ○ GBEF-R – Employee Technology Acceptable Use Policy and Code of Conduct ○ GBEF – Request for Use of Technology Equipment Form • GBG – Employee Protection • GBGA – Staff Health • GBGAA – HIV / AIDS <ul style="list-style-type: none"> ○ GBGAA – R – Prevention and Control of 	

	<p style="text-align: center;">Communicable Diseases</p> <ul style="list-style-type: none"> • GBGBA- Use of Automated External Defibrillators <ul style="list-style-type: none"> ○ GBFBA – R- Automatic Defibrillator Event Summary • GBGD – Worker’s Compensation Temporary Alternative Work Program • GBJ – Personnel Records • GBJA – Health Information Portability and Accountability Act (HIPAA) • GBJA – R – HIPAA Notice of Privacy Practices <p>The 1st reading for review and will be brought back to the board August 1st, school board meeting.</p>	
6.	<p>Special Reports:</p> <ul style="list-style-type: none"> • None 	
7.	<p>School Administrator(s) Reports: Dan Gorham, Mark Fiorentino</p> <ul style="list-style-type: none"> • D. Gorham spoke on the 4-day classroom training that took place recently and how beneficial the training was for everyone. • M. Fiorentino spoke about there will be 3 teachers from the Colebrook Elementary School and 3 teachers from the Colebrook Academy along with himself will be taking a trip to Nashua for some basic training on implementing new plans for the upcoming school year. <p>Student Council:</p> <ul style="list-style-type: none"> • None 	
8.	<p>Superintendent’s Report: Bruce Beasley</p> <ul style="list-style-type: none"> • A reminder that the district wide SAU 7 meeting is scheduled for July 24th, at the Clarksville Town Hall at 6:00 pm. <ul style="list-style-type: none"> ○ The agenda will include mission and vision work for the SAU ○ A review of the developing Strategic Plan ○ Some demographic information shared by Steve Norton from New Hampshire Public Policy • Colebrook administration and guidance will meet with other administrators and school counselors from the area on August 7th. <ul style="list-style-type: none"> ○ We will continue to tweak our offerings, discuss protocols and procedures that must be in place prior to the start of the school year. • B. Beasley has heard from New Hampshire credentialing that courses taught in Vermont by certified teachers will meet the credit requirements in New Hampshire. • B. Beasley will be leaving on Thursday to attend the national Gear Up New Hampshire conference in San Francisco. • B. Beasley wants everyone to keep in mind that Colebrook needs to be involved as they will be responsible for 	

	<p>Stewartstown eighth graders that may choose to go to Colebrook Academy in the fall of 2018.</p> <ul style="list-style-type: none"> • B. Beasley will be discussing staffing updates during the discussion portion of the agenda. • Colebrook still has a couple of vacancies to fill. <ul style="list-style-type: none"> ○ Administration is working hard to screen applicants and to set up interviews • The road construction on Main Street is in full swing. <ul style="list-style-type: none"> ○ B. Beasley will try to keep everyone informed of any anticipated delays and inconveniences that may result from this work. ○ B. Beasley will try to get over to the worksite to meet with the project leaders towards the end of this month. 	
9.	<p>Business Administrator’s Report: Cheryl Covill</p> <ul style="list-style-type: none"> • The following were the bids for general supplies: <ul style="list-style-type: none"> ○ WB Mason for all copy paper @ \$2,825.22 ○ Office Pal for toner @ \$4,012.37 ○ School Specialty for specialty paper and paints @ \$490.01 and general office supplies @ \$3,049.74 <p><u>J. Falconer / L. Whitaker</u> made a motion to accept the bids from above vendors.</p> <ul style="list-style-type: none"> • C. Covell went over the different rates for electricity, to lock in the rate for 12 months or for 24 months. C. Covell will ask for a contract to lock in the rate. <p><u>C. Hamelin / D. Greene</u> made a motion to lock in the suggested rate for the 12 months which is cheaper.</p> <ul style="list-style-type: none"> • The school carpets will be cleaned by North Country Carpet which is out of Berlin. • M. Fiorentino mentioned the summer cleaning at the Colebrook Academy is in good shape • C. Covill mentioned the budget for 2017-2018 will be \$75,000.00 short. Due to one out of district placement at budget time, find a way to restock the fund. 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
10.	<p>NH School Board Association Business:</p> <ul style="list-style-type: none"> • None 	
11.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> • The Policy Review for the second reading will be discussed at the next meeting. 	
12.	<p>New Business:</p> <ul style="list-style-type: none"> • Colebrook Town Request – Site review / grant application <ul style="list-style-type: none"> ○ B. Beasley talked to the board about being asked by Town Manager Becky Merrow and Selectmen Chairperson Greg Placy on B. Beasley writing a 	

	<p style="text-align: center;">letter of support for a Federal Grant she is writing for the Colebrook Town Hall.</p> <p><u>J. Falconer / C. Hamelin</u> made a motion to have superintendent B. Beasley write the letter of support for the grant.</p> <ul style="list-style-type: none"> • Staffing Updates: <ul style="list-style-type: none"> ○ M. Fiorentino and D. Gorham have an interview on July 26 for a potential candidate for band teacher. ○ It was brought up to the board this candidate was traveling far so B. Beasley mentioned putting him up for an evening. <p><u>D. Greene / L. Whitaker</u> made a motion to make accommodations to put this candidate up for one evening.</p> <ul style="list-style-type: none"> • Interviews for Chorus scheduled for Friday and for Guidance (CES) on Wednesday and Friday • Nominations – None • Building Committee <ul style="list-style-type: none"> ○ Where does the board want to go ○ How to proceed ○ Time line / plan ○ Suggested to wait on the demographic report from Steve Norton from New Hampshire Public Policy ○ A lot of discussion so at the next meeting schedule for August 1st a portion of the meeting will be further discussion on this topic. 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
13.	<p>Other Business:</p> <p><u>J. Falconer / C. Hamelin</u> made a motion to adjourn the meeting at 8:35 p.m.</p>	<p>Vote: Unanimous</p>

Respectfully Submitted
Dorothy Uran
Recording Clerk