

**Colebrook School Board
Meeting Minutes**

Date	4/3/2018
Time	7:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

School Board Members		Principals		SAU Members			
P	John Falconer	P	David Thatcher	P	Mark Fiorentino	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene	P	Dan Gorham	P	Cheryl Covill
P	Brian LaPerle	P	David Gales				
P	Michael Pearson						

Public in Attendance:

Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 pm	
2.	<ul style="list-style-type: none"> • Colebrook/Columbia School Board Joint Meeting <ul style="list-style-type: none"> ○ a few thoughts were shared from Board members ○ continue discussion ○ overall good meeting 	
3.	Agenda Adjustments: <ul style="list-style-type: none"> • Add to New Business <ul style="list-style-type: none"> ○ Bid for Smart Board 	
4.	Hearing of the Public: <ul style="list-style-type: none"> • None 	
5.	Reading of the Minutes: <ul style="list-style-type: none"> • None – will have for School Board Meeting on April 17, 2018 	
6.	Special Reports: <ul style="list-style-type: none"> • None 	
7.	School Administrator(s) Reports: Colebrook Elementary: Dan Gorham <ul style="list-style-type: none"> • Newsletter Colebrook Academy: Mark Fiorentino <ul style="list-style-type: none"> • None Student Council:	

	<ul style="list-style-type: none"> • None 	
8.	<p>Superintendent's Report: Bruce Beasley</p> <ul style="list-style-type: none"> ○ Recycled Percussion ○ Sponsored by the SAU Office of Student Wellness ○ Students and teachers from Colebrook, Stewartstown, Pittsburg and Canaan schools attended ○ Answered questions from the audience ○ Talked about how to spread kindness • Surveys questions meeting on Wednesday <ul style="list-style-type: none"> ○ Positive feedback and to get students involved • White Mtn Regional High School weather to continue to recognize the Valedictorian and Salutatorian • Jenn Noyes thanking the board for the recycled percussion performance at the CES 	
9.	<p>Business Administrator's Report: Cheryl Covill</p> <ul style="list-style-type: none"> • SAU Policy met last week (C & D policy for first reading) <ul style="list-style-type: none"> ○ CA – Administration Goals – 9/2008 ○ CB – School Superintendent – 2/2006 ○ CB-R – Supplement to CB – Duties of the Superintendent ○ CBB – Appointment of Superintendent – 3/2004 ○ CBG – Superintendent's Development Opportunities – 3/2004 ○ CBI – Superintendent Evaluation and Goal Setting – 9/2012 ○ CBI-R – Supplement to CBI – Evaluation of Superintendent ○ CCA – Administrative Succession Plan – 9/2013 ○ CCB – Line and Staff Relations – 3/2004 ○ CF – School Building Administration – 2/2006 ○ CFA – Individual School Administrative Personnel – 2/2006 ○ CFA-R – Supplement to CFA – Duties of the Principal ○ CFB – Building Principal(s) Evaluation – 8/2006 ○ CH – Policy Implementation – 3/2004 ○ CHA – Development of Regulations – 3/2004 ○ CHB – Board Review of Regulations – 3/2004 ○ CHCA – Approval of Handbooks and Directives – 3/2004 ○ CHD – Administration in Policy Absence – 3/2004 ○ CLA – Treatment of Outside Reports – 3/2004 ○ CM – School District Annual Report – 3/2004 ○ DA – Fiscal Management Plan – 3/2004 ○ DB – Annual Budget – 3/2004 ○ DBB – Fiscal Year ○ DBC – Budget Preparation – 3/2004 ○ DBI – Budget Implementation – 8/2006 ○ DBJ – Transfer of Appropriation – 9/2013 ○ DC – Taxing and Borrowing Authority/Limitations – 3/2004 ○ DD – Funding Proposals and Applications – 3/2004 ○ DEA – Revenues From Local Tax Sources – 3/2004 ○ DFA – Investments – 2/2008 	

	<ul style="list-style-type: none"> ○ DFA-R – Supplement to DFA – Investment of School District Funds ○ DG – Depository of Funds – 3/2004 ○ DGA – Authorized Signatures – 3/2004 – Previously titled “Payment Procedures” ○ DGD – School District Credit Cards – 9/2011 ○ DH – Bonded Employees – 5/2006 ○ DI – Fiscal Accounting and Reporting – 3/2004 ○ DI-R – Supplement to DI – Fiscal Accounting and Reporting Regulations ○ DIA – Fund Balances – 9/2012 ○ DIA-R – Supplement – Fund Balance (no model) ○ DID – Fixed Assets (Inventories) – 3/2004 ○ DIE – Audits – 3/2004 ○ DIH – Fraud Prevention and Fiscal Management – 9/2017 (Formerly Policy: AF) ○ DJ – Purchasing – 3/2004 ○ DJB – Purchasing Procedures – 3/2004 ○ DJC – Petty Cash Accounts – 9/2009 ○ DJC-R – Supplement to DJC – Petty Cash Accounts ○ DJD – Cooperation Purchasing – 3/2004 ○ DJE – Bidding Requirements – 3/2004 ○ DJE-1 – Food Service Procurement Policy (no model) ○ DJF – Local Purchasing – 3/2004 ○ DJG – Vendor Relations – 3/2004 ○ DK – Payment Procedures – 3/2004 ○ DKA – Payroll Procedures – 9/2017 ○ DKC – Expense Reimbursement – 3/2004 ○ DM – Cash in School Buildings – 3/2004 ○ DN – Equipment and Supplies Sales – 3/2004 ● Will bring the above policies to next board meeting for second reading ● Neil & Louise Tillotson Grant Funding & NH DOE Infrastructure Grant – Preliminary approval 	
10.	NH School Board Association Business: John Falconer <ul style="list-style-type: none"> ● Email the Website for upcoming new workshops 	
11.	Unfinished Business: <ul style="list-style-type: none"> ● The SAU policy team have got a lot of the policies done 	
12.	New Business: <ul style="list-style-type: none"> ● Support Staff Fringe Benefits: <ul style="list-style-type: none"> ○ Feedback from support staff will take to the board ○ Roughly \$19,000 on the table, shared look at holidays, % increase on wages for next year ○ \$19,000 – proposed holidays in the fringe policy ○ School year support staff holiday – Veterans Day, Thanksgiving and the day after, Christmas, New Years, Civil Rights Day, Presidents Day, Memorial Day 	

	<ul style="list-style-type: none"> ○ Maybe removing Presidents Day include a flex holiday ○ Sick day adding 1 more sick day, increase from 20 to 30 <p><u>J. Falconer / C. Hamelin</u> made a motion to accept the Holidays they are proposing as outlined</p> <p><u>C. Hamelin / D. Gales</u> made a motion to accept the sick day as Outlined</p> <p><u>J. Falconer / D. Greene</u> made a motion for a wage increase</p> <ul style="list-style-type: none"> ● Academy Timeline: <ul style="list-style-type: none"> ○ What is the target date ○ Start the renovations ○ End date to be the end of Feb/March ○ B. LaPerle mentioned the final deadline is Nov. 11, 2018 – no more discussion ○ D. Gorman mentioned they could start working in the storage area at anytime ○ June 18th – Clean- up day ○ 1st step is to get architect and have a plan from start to finish ● Smart Board / Stand: <ul style="list-style-type: none"> ○ C. Covell received 4 bids and the lowest bidder was headlight <p>J. Falconer / D. Greene made a motion to accept the lowest bidder for Smart Board/Stand</p>	<p>Vote: 5 Yes 1 abstained (DT)</p> <p>Vote: 5 Yes 1 abstained (DT)</p> <p>Vote: 5 Yes 1 abstained (DT)</p> <p>Vote: Unanimous</p>
13.	<p>Other Business:</p> <p><u>C. Hamelin / D. Greene</u> made a motion to adjourn the meeting at 7:50 pm.</p>	<p>Vote: Unanimous</p>

Respectfully Submitted
Dorothy Uran
Recording Clerk