

## Colebrook School Board Meeting Minutes

<b>Date</b>	5/3/16
<b>Time</b>	7:00 p.m.
<b>Location</b>	Colebrook Elementary School Library
<b>Chairperson</b>	Brian LaPerle

### Attendance

Attendance Legend: **P** – Present **E** – Excused Absence **A** – Absent

School Board Members				Principals		SAU Members	
P	John Falconer	P	David Thatcher	P	Mark Fiorentino	P	Robert Mills
P	Craig Hamelin	E	Robert Unangst, Jr.	P	Mary Jolles (Acting Principal)	P	Cheryl Covill
P	Brian LaPerle	P	Lisa Whitaker				
E	Michael Pearson	P	Brianna Zavala (Student Representative)				

**Public in Attendance:** None

### Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 p.m.	
2.	<b>Hearing of the Public:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
3.	<b>Reading of the Minutes:</b> <u>J. Falconer / L. Whitaker:</u> To approve the minutes of April 19, 2016 with a correction on the Business Administrator’s report under Fuel Conversion – should be “let” not “left”.	Vote: Unanimous
4.	<p><b>School Administrator’s Reports:</b></p> <p><u>Colebrook Academy: Mark Fiorentino</u></p> <ul style="list-style-type: none"> <li>• Written report attached</li> <li>• Athletic Policy and Co-Curricular Policy combination <ul style="list-style-type: none"> <li>○ Still working on aligning the two policies</li> </ul> </li> <li>• Graduation requirements starting with the class of 2020- increase to 26 credits for graduation</li> </ul> <p><u>J. Falconer / L. Whitaker:</u> To approve the proposal to increase the graduation requirements to 26 credits starting with the class of 2020.</p> <ul style="list-style-type: none"> <li>• Direction of the Colebrook School District <ul style="list-style-type: none"> <li>○ April 25<sup>th</sup> staff was emailed two questions: only two responses were received</li> </ul> </li> </ul> <p><u>Colebrook Elementary School: Mary Jolles</u></p> <ul style="list-style-type: none"> <li>• Written report enclosed</li> <li>• Smarter Balanced Testing will be completed by the end of May</li> <li>• Children’s Stage Adventures <ul style="list-style-type: none"> <li>○ 2 actors and 46 students participated</li> </ul> </li> </ul>	Vote: Unanimous

4.	<p><b>School Administrator’s Report continued:</b> Mary Jolles</p> <ul style="list-style-type: none"> <li>• Ready for Kindergarten <ul style="list-style-type: none"> <li>○ April 26<sup>th</sup> workshop was given for parents on getting their children ready for kindergarten</li> </ul> </li> <li>• Heritage Tour to New York, Philadelphia, and Washington <ul style="list-style-type: none"> <li>○ The trip is May 4<sup>th</sup> – 8<sup>th</sup></li> </ul> </li> <li>• Walking Wednesdays – starting again May 4<sup>th</sup></li> <li>• Bus evacuation drill – May 9<sup>th</sup></li> <li>• Off-site evacuation drill – the end of May</li> <li>• Discussed scheduling and teacher assignments for 2016-2017.</li> </ul>	
5.	<p><b>Superintendent’s Report:</b> Robert Mills</p> <ul style="list-style-type: none"> <li>• Written report attached</li> <li>• SAU positions <ul style="list-style-type: none"> <li>○ The SAU positions have been filled as follows: <ul style="list-style-type: none"> <li>▪ Coordinator of Special Services – Mandie Hibbard</li> <li>▪ Human Resources / Payroll – Tina Perreault</li> </ul> </li> </ul> </li> <li>• Pre-School and Special Education position. <ul style="list-style-type: none"> <li>○ Nominated Kristin Call as the Pre-School and Special Education teacher.</li> </ul> <p><u>J. Falconer / C. Hamelin:</u> To approve Kristin Call as the Pre-School and Special Education teacher.</p> </li> <li>• Updated the Board on Dan Gorham’s status</li> <li>• Nominated Jacob Palmer as the Physical Education and Health teacher for Colebrook Academy</li> </ul> <p><u>J. Falconer / D. Thatcher:</u> To approve Jacob Palmer as the Physical Education and Health teacher.</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
6.	<p><b>Business Administrator’s Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>• Written report attached</li> <li>• Facility Heating Sources <ul style="list-style-type: none"> <li>○ Jeff Forward from Forward Thinking Consultants, LLC would like to make a presentation to the Board on the feasibility report on wood energy</li> <li>○ The Board decided not to hear the report at this time</li> </ul> </li> <li>• AREA meeting <ul style="list-style-type: none"> <li>○ In accordance with the AREA agreement, there should be two joint meetings of the Boards each year.</li> <li>○ It was agreed to ask Columbia to meet at 6:00 p.m. on June 1<sup>st</sup></li> </ul> </li> <li>• Food Service Update <ul style="list-style-type: none"> <li>○ Discussed results from meeting with an Abbey Group official</li> </ul> </li> <li>• Table saw at Colebrook Academy <ul style="list-style-type: none"> <li>○ Need to replace the saw; the current one is lacking guards</li> </ul> <p><u>C. Hamelin / D. Thatcher:</u> To expend up to \$5,000 for a new table saw.</p> </li> <li>• Emergency Management Grant</li> </ul> <p><u>J. Falconer / L. Whitaker:</u> To cast Colebrook’s three votes to approve the following:</p> <ul style="list-style-type: none"> <li>○ SAU #7 School Board, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$24,000 for the purchase of security cameras, security window film and access control. Furthermore, the Board acknowledges that the total cost of this project will be \$48,000, in which the SAU will be responsible for a 50% match (\$24,000)</li> </ul>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>

6.	<p><b>Business Administrator's Report continued:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>Distributed copies of the AREA Agreement, Elementary School newsletter, Collective Bargaining Agreement and index of sample policies.</li> </ul>	
	<b>Brianna Zavala left the meeting at 8:25 p.m.</b>	
7.	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>Policies for a second reading  <u>C. Hamelin / L. Whitaker:</u> To adopt policy EEA – Student Transportation Services (with correction) and EEA-R, Student Transportation Services, Regulations for Students Riding School Buses</li> <li>Advertise for minutes taker for School Board meetings</li> </ul>	Vote: Unanimous
	<b>Mark Fiorentino and Mary Jolles left the meeting at 8:31 p.m.</b>	
8.	<p><u>L. Whitaker / J. Falconer:</u> To go into a non-public session at 8:31 p.m. in accordance with RSA 91-A:3II (b)</p> <p>Vote: L. Whitaker – yes; J. Falconer – yes; C. Hamelin – yes; D. Thatcher – yes; B. LaPerle – yes.</p> <p><u>L. Whitaker / C. Hamelin:</u> To return to public session at 8:54 p.m.</p> <p>Vote: L. Whitaker – yes; J. Falconer – yes; C. Hamelin – yes; D. Thatcher – yes; B. LaPerle – yes</p> <p><u>J. Falconer / D. Thatcher:</u> To authorize the Superintendent to hire a custodian</p>	<p>Vote: Results noted below motion</p> <p>Vote: Results noted below motion</p> <p>Vote: Unanimous</p>
9.	<u>J. Falconer / C. Hamelin:</u> To adjourn at 8:59 p.m.	Vote: Unanimous
<p>Respectfully Submitted</p> <p>Robert C. Mills, Superintendent of Schools</p>		