

## Colebrook School Board Meeting Minutes

<b>Date</b>	12/01/15
<b>Time</b>	5:30 p.m.
<b>Location</b>	Colebrook Elementary School Library
<b>Chairperson</b>	Greg Placy

### Attendance

Attendance Legend: **P** – Present **E** – Excused Absence **A** – Absent

School Board Members				Principals		SAU Members	
A	Frederick Brock	P	Greg Placy	P	Mark Fiorentino	P	Robert Mills
P	Eldonna Brooks	P	Robert Unangst, Jr.	P	Dan Gorham	P	Cheryl Covill
P	John Falconer	P	Lisa Whitaker				
P	Brian LaPerle						

**Public in Attendance: None**

### Minutes

Item	Subject	Action
1.	The meeting was called to order at 5:30 p.m.	
2.	<b>Reading of the Minutes</b> <ul style="list-style-type: none"> <li>• B. LaPerle / E. Brock: to approve the minutes of November 17, 2015 as presented.</li> </ul>	Vote: Unanimous
3.	<b>School Administrator's Reports</b> <ul style="list-style-type: none"> <li>• Colebrook Elementary School: Dan Gorham <ul style="list-style-type: none"> <li>○ Distributed copies of the Elementary School Newsletter for December</li> </ul> </li> <li>• Colebrook Academy: Mark Fiorentino <ul style="list-style-type: none"> <li>○ Requested a transfer of funds to purchase graphic design equipment</li> <li>○ B. LaPerle / J. Falconer: to approve the transfer of funds to purchase the graphic design equipment</li> </ul> </li> </ul>	Vote: Unanimous
4.	<b>Superintendent's Report:</b> Robert Mills <ul style="list-style-type: none"> <li>• Nominated Kevin McClung as the Assistant Key Club Advisor <ul style="list-style-type: none"> <li>○ J. Falconer / B. LaPerle: to approve Kevin McClung as the Assistant Key Club Advisor.</li> </ul> </li> <li>• Discussed a date for the School District Meeting. <ul style="list-style-type: none"> <li>○ It was recommended to have it on Wednesday, March 2, 2016, at 7:00 p.m.</li> <li>○ J. Falconer / B. Unangst: to schedule the Annual School Meeting for Wednesday, March 2, 2016 at 7:00 p.m.</li> </ul> </li> <li>• Discussed the School Board Meeting date of December 15<sup>th</sup>; the Colebrook Academy Holiday Concert is scheduled for that date at 7:00 p.m. <ul style="list-style-type: none"> <li>○ The Board decided to stay with the December 15<sup>th</sup> meeting date and to start at 6:00 p.m.</li> </ul> </li> <li>• Presented Kenneth Hastings' letter of intent to retire following the 2017 school year. <ul style="list-style-type: none"> <li>○ J. Falconer / B. LaPerle: to accept Kenneth Hastings letter of intent to retire.</li> </ul> </li> </ul>	Vote: Unanimous  Vote: Unanimous  Vote: Unanimous

5.	<p><b>Business Administrator's Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>• Request to spend \$2,000 from the current budget to replace the carpet in the Colebrook Academy office. <ul style="list-style-type: none"> <li>○ J. Falconer / L. Whitaker: to approve purchasing the carpet</li> </ul> </li> </ul>	Vote: Unanimous
6.	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• Budget Discussions <ul style="list-style-type: none"> <li>○ Discussed heating conversion at Colebrook Academy <ul style="list-style-type: none"> <li>▪ Reviewed the alternatives of propane and wood pellets</li> </ul> </li> <li>○ Reduce the budget salary for Mary Trask's replacement to Step 8</li> <li>○ Employment Benefits: retirement stipends <ul style="list-style-type: none"> <li>▪ Will use the reserve fund to pay the retirement stipends</li> </ul> </li> <li>○ Eliminate five elementary school science lab tables</li> <li>○ Special Education para-professionals <ul style="list-style-type: none"> <li>▪ Eliminate one Child Find position for \$12,880.00</li> </ul> </li> <li>○ Discussed reducing the technology equipment; will have a recommendation for December 15<sup>th</sup> on what to cut</li> <li>○ Fuel Oil: Budget at \$2.50 per gallon</li> </ul> </li> </ul>	
7.	J. Falconer / B. LaPerle: To adjourn at 7:48 p.m.	Vote: Unanimous
<p>Respectfully Submitted Robert C. Mills, Superintendent of Schools</p>		